

## Tourist Visa Application Procedures

To apply for a tourist card/visa, you need to provide the following documents:

- 1) Signed and filled **Application Form**.
- 2) Passport size **Photo** (1 per applicant, in colour and hard copy).
- 3) **Passport** (or a copy certified by a Justice of Peace or Solicitor from the High Court of New Zealand). Your passport must be valid for 6 months from the date that you enter Cuba.
- 4) Copy of your **Flight Itinerary** (showing your name/s and flights to and from Cuba).
- 5) Copy of the **First Three Nights** of your **Accommodation** booked. If you don't have your booking voucher and are going on a tour, please include the tour's name and the part of the itinerary showing that the accommodation is included. If you are staying in a "Casa Particular" and don't have a voucher, please send the name and address of the house.
- 6) **Self-addressed Courier Bag**, only in non-personal applications, in order to send back your passport and visa safely. Not needed for applicants coming personally to the Embassy of Cuba to pick up these documents. The same courier bag can be used for multiple visas.
- 7) **Fee of \$30.00** for applicants visiting in person the Embassy to complete these procedures. Also valid to applications done in person on behalf of children by the parent or a guardian, as well as relatives or partners on behalf of applicants that are physically inhibited to approach the Embassy at the moment of the application / **\$80.00** in the case of non – personal applications done by mail, courier, or on behalf of a third individual.

In both cases, please make the payment **to our bank account # 12-3192-0041117-00** (which is in the name of The Embassy of Cuba) and **use your surname as reference**. We do not accept cash, EFTPOS, credit card or cheque. Please note that the payment is required to process the visa, so please do it in advance.

The process takes **5 working days**. Please consider the courier/post times as well and be advised that the process starts once we have all of the required documentation and the payment is reflected in our bank account.

Our opening hours are Tuesday to Friday from 10:00 am to 12:00 noon and 2:00 pm to 4:00 pm. Still we strongly recommend to call before visiting the Embassy, as the applicant may not necessarily be aware of our national holidays or unforeseen circumstances that can make our limited staff be away from the office to fulfil other work related tasks. Below you can find our contact information.

Proof of health insurance is not required for the visa process, but you will need it to enter Cuba. Travellers must have travel insurance which covers medical expenses in Cuba or a policy for medical expenses with coverage in Cuba.

**Important Notice - Direct flights from the United States:**

If you are intending to arrive to Cuba on direct flights from the U.S.A., the tourist visa can only be issued by the relevant airline or travel agency at the boarding airport in the United States. Visas issued at this Consulate won't be accepted to board those flights. The cost of that tourist visa is usually USD 50.00, but additional fees from those institutions may also be included.

Please feel free to give a call for any inquire or additional info you require on this process.

**Address to send your documents:**

Embassy of Cuba – Consular Services  
76 Messines Road, Karori  
Wellington 6012  
New Zealand

**Telephone:** +64 (4) 464-2210

**Fax:** +64 (4) 464-2207

**E-mail:**

[consulado@nz.embacuba.cu](mailto:consulado@nz.embacuba.cu)

[secretaria@nz.embacuba.cu](mailto:secretaria@nz.embacuba.cu)

**In the following page you can find the Tourist Visa Application Form**



**EMBAJADA DE LA REPÚBLICA DE CUBA  
SECCIÓN CONSULAR  
Wellington - New Zealand**

**SOLICITUD DE VISA**  
Visa Application Form

Para ser llenada en letras de molde. En idioma inglés o español.  
To be filled in Block Letters. In English or Spanish Language.

**NOMBRE**

First Names: \_\_\_\_\_

**APELLIDOS**

Last Names: \_\_\_\_\_

**CIUDADANÍA**

Citizenship: \_\_\_\_\_

**FECHA DE NACIMIENTO**

Date of Birth: \_\_\_\_\_

(FOTO)  
(Photograph)

**LUGAR DE NACIMIENTO**

Country of Birth: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>ESTADO CIVIL</b><br/>Marital Status: _____</p> <p><b>DIRECCIÓN PERSONAL</b><br/>Private Address: _____<br/>_____</p> <p><b>TEL.:</b> _____</p> <p><b>OCUPACIÓN</b><br/>Occupation: _____</p> <p><b>NOMBRE Y DIRECCIÓN DE LA EMPRESA U ORGANIZACIÓN</b><br/>Name and Address of Company or Organization:<br/>_____<br/>_____</p> <p align="center"><b>TEL.</b></p> <p><b>NO. DEL PASAPORTE</b><br/>Passport Number: _____</p> <p><b>EMITIDO POR</b><br/>Issued by: _____</p> <p><b>FECHA DE VENCIMIENTO</b><br/>Expiry Date: _____</p> <p><b>CORREO ELECTRÓNICO</b><br/>E-mail: _____</p> | <p><b>MOTIVO DEL VIAJE A CUBA</b><br/>Purpose of Trip to Cuba: _____<br/>_____</p> <p><b>FECHA PROPUESTA DE SALIDA DE NZ</b><br/>Intended Date of Departure from NZ: _____</p> <p><b>FECHA PROPUESTA DE ENTRADA EN CUBA</b><br/>Intended Date of Entry to Cuba: _____</p> <p><b>DURACIÓN DE ESTANCIA EN CUBA</b><br/>Length of Stay in Cuba: _____</p> <p><b>PERSONAS U ORGANIZACIONES DE REFERENCIA EN CUBA</b><br/>Persons or Institutions Known in Cuba: _____<br/>_____</p> <p><b>FECHAS Y MOTIVOS DE VIAJES ANTERIORES A CUBA</b><br/>Dates and Purposes of Previous Trips to Cuba:<br/>_____<br/>_____</p> <p><b>FECHA</b><br/>Date: _____</p> <p><b>FIRMA</b><br/>Signature: _____</p> |
| <b>PARA USO DE LA MISIÓN (For Official Use Only)</b>   |   |
| <b>OBSERVACIONES:</b><br><br><br>  |   |
| <b>AUTORIZADA POR:</b>   | <b>OTORGADA VISA NO. EL DÍA:</b>  |